FINANCE COMMITTEE MEETING MINUTES

August 19, 2019

The Finance Committee of the St. Clair County Board met on August 19, 2019 in the County Board Conference Room. The meeting was called to order by Acting Chairman June Chartrand at 6:30 p.m.

Members Present:

Marty Crawford, Chairman Lonnie Mosley, Asst. Chairman June Chartrand Paul Seibert C. Richard Vernier John Waldron John West

Others Present:

Mark A. Kern, County Board Chairman Debra Moore, Administration Dept. Robert Allen County Board Ken Easterley, County Board Susan Gruberman, County Board Frank Bergman, Human Resources Dept. James Gomric, State's Attorney Lee Graham, Sheriff's Dept. Tom Knapp, Sheriff's Dept. Herb Simmons, EMA Dept. Rick Seibert, Citizen

The Pledge of Allegiance was recited.

There were no Public Comments or Questions asked at this Meeting.

Upon a motion by Mr. Seibert and seconded by Mr. West, it was unanimously agreed to approve the Meeting Minutes from July 29, 2019.

Upon a motion by Mr. Mosley and seconded by Mr. Vernier, it was unanimously agreed to Recommend Approval of the Retention Agreement for MS Mitch Consulting Company to Serve as Demolition Coordinator for the St. Clair County Trustee.

Upon a motion by Mr. West and seconded by Mr. Seibert, it was unanimously agreed to Recommend Approval of the Grant Agreement between the Motor Vehicle Theft Prevention and Insurance Verification Council and the St. Clair County Sheriff's Department to Assist the St. Clair and Monroe County Sheriff's Departments, and Freeburg, Cahokia, Millstadt, Fairview Heights, Columbia and Caseyville Police Departments to Investigate and Deter Auto Theft and Insurance Fraud.

FINANCE COMMITTEE MEETING MINUTES, cont'd. August 19, 2019 Page 2

Upon a motion by Mrs. Chartrand and seconded by Mr. Mosley, it was unanimously agreed to Recommend Approval of the Recommendation to Authorize St. Clair County to Administer Funds from the Department of Justice-Bureau of Justice Administration's Edward Byrne Foundation FY 2017 and 2018 Grants to Purchase Vehicles and Equipment for the Belleville Police Department, East St. Louis Police Department and the St. Clair County Sheriff's Department to Address Uniform Crime Reporting Statistics, Allocated as Follows:

FY2017 #DJ BX-0536 Total Funding: \$103,156.00 SCC - \$40,316.00 Belleville - \$17,396.00 East St. Louis - \$45,444.00

FY2018 # DJ BX-0702 Total Funding: \$87,009.00 SCC - \$34,252.00 Belleville - \$17,757.00 East St. Louis - \$35,000.00

Upon a motion by Mr. Mosley and seconded by Mrs. Chartrand, it was unanimously agreed to approve the Regular 2019 Transfers. ATTACHED IS A COPY OF THE TRANSFERS.

Upon a motion by Mr. West and seconded by Mr. Seibert, it was unanimously agreed to approve the 2018 Transfers. ATTACHED IS A COPY OF THE TRANSFERS.

Upon a motion by Mr. Mosley and seconded by Mr. Seibert, it was unanimously agreed to approve the Treasurer's Monthly Report and Funds Invested.

Upon a motion by Mr. Mosley and seconded by Mrs. Chartrand, it was unanimously agreed to approve Expense Claims - Claims Subcommittee.

Upon a motion by Mr. Mosley and seconded by Mr. West, it was unanimously agreed to enter into Executive Session at 6:40 p.m. Chairman Crawford noted all Committee Members attending were present during the Executive Session. In addition, Mark Kern, Debra Moore, Frank Bergman, Tom Knapp, Robert Allen, Susan Gruberman, James Gomric, and Ken Easterley were also present.

Upon a motion by Mr. Mosley and seconded by Mr. West, it was unanimously agreed to return to Open Session at 6:43 p.m. All Committee members were present.

Upon a motion by Mr. Mosley and seconded by Mr. West, it was unanimously agreed to approve the final action with regards to approving the settlement with Sanchez Smotherman in the matter of *Sanchez Smotherman v. Superintendent Phillip McLaurin, Officer Donald Humphrey & Officer Levi Bridges*, Case No. 13-CV-JPG-GCS in the amount of \$7,5000.00.

FINANCE COMMITTEE MEETING MINUTES, cont'd. August 19, 2019 Page 3

Upon a motion by Mr. Vernier and seconded by Mr. Mosley, it was unanimously agreed to adjourn the meeting at 6:45 p.m.

Respectfully submitted,

Debra Moore, Director of Administration St. Clair County

		FROM:			.OT
ARI Grant-Probation (New 2019/2020)	lew 2019/2020)		ARI Grant-Probation (New 2019/2020)	v 2019/2020)	
			385-3850-60100	Full time payroll	202,163.00
			385-3850-60360	Equipment Allowance	1,800.00
			385-3850-60600	FICA	15,603.00
			385-3850-60610	IMRF	17.889.00
			385-3850-60610	Workmen's comp	12.421.00
			385-3850-60650	Medical/Life Insurance	60.436.00
			385-3850-60630	Unemployment	770.00
			385-3850-62100-01	Travel-Mileage	2,673.00
			385-3850-62100-03	Travel-Lodging	2,039.00
			385-3850-62100	Travel	723.00
			385-3850-68510	Program expense	15.864.00
			385-3850-61400-01	Program expense-Medical & Dental	17,794.00
			385-3850-62050	Conference & meetings	1.170.00
			385-3850-63090	Other professional services	122,914.00
					474.259.00
Access & Visitation Grant (New 2019/2020)	ant (New 2019/2020)		Access & Visitation Grant (New 2019/2020)	(New 2019/2020)	
				Full time payroll	3,731.00
				FICA	280.00
				IMRF	404.00
				Workmen's comp	25.00
				Medical/Life Insurance	1,455.00
				Other professional services	37,855.00
					43,750.00
General Fund-Sheriff Patrol	atrol		General Fund-Sheriff Patrol	10	
100-1102-60100	Payroll Full-time	(17,000.00)	100-1102-60300	Holiday Buyout	21,172.31
General Fund-Sheriff Jail	lie		General Fund-Sheriff Jail		
100-1107-60100	Payroll Full-time	(52,263.35)	100-1107-60200	Overtime	19.358.71
		(69,263.35)	100-1107-60300	Holiday Buyout	28,205.80
			100-1107-60310	Sick Buyout	526.53
					48,091.04

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	246-2460-60100	Full time payroll	13.055.00
	246-2460-60600	FICA	998.00
	246-2460-60610	IMRF	1.134.00
	246-2460-60620	Workmen's comp	85.00
	246-2460-60650	Medical/Life Insurance	3.345.00
	246-2460-62000	Training & education	2,873.00
	246-2460-62100	Travel-Mileage	495.00
	246-2460-63090	Other professional services	533,874.00
			555,859.00
Victim Assistance VOCA Grant (Renewal)	Victim Assistance VOCA Grant (Renewal)	Grant (Renewal)	
	355-3550-60100	Full time payroll	56.217.00
	355-3550-60600	FICA	4.301.00
	355-3550-60610	IMRF	5,537.00
	355-3550-60620	Workmen's comp	366.00
	355-3550-60630	Unemployment	211.00
	355-3550-60650	Medical/Life Insurance	24,588.00
	355-3550-62050	Training & education	665.00
	355-3550-62100	Travel	1,889.00
			93,774.00
Invanily lietics Title II Court (December)			
overing payment in ordin (Nellewall)	Juvenile Justice Title II Grant (Renewal)	rant (Renewal)	
	384-3842-60100	Full time payroll	47,246.41
	384-3842-60600	FICA	3,614.35
	384-3842-60610	IMRF	4,105.72
	384-3842-60620	Workmen's comp	307.10
	384-3842-60630	Unemployment	210.60
	384-3842-60650	Medical/Life Insurance	16,515.82
			72,000.00
Circuit Clerk Title IV_D Grant (Renewal)	Circuit Clerk Title IV-D Grant (Renewal)	rant (Renewal)	
	264-2640-60100	Full time payroll	112,235.00
	264-2640-68510	Program expense	2,000.00
			114,235.00
Victim Witness (Renewal)	Victim Witness (Renewal)	0	
	350-3500-60100	Payroll Full time	45.000.00

270-2700-60100 Payroll Full time 432,166,53 270-2700-60600 FICA 33,060.77 270-2700-60610 Morker's Comp 8,0820,55 270-2700-60630 Unemployment 2,136,00 270-2700-60630 Unemployment 2,136,00 270-2700-60630 Office supplies 1,60,240,32 270-2700-61000 Office supplies 2,125,00 270-2700-61000 Office supplies other-Small equipment 5,000 270-2700-61000 Printing & binding 1,500,00 270-2700-61030 Printing & binding 1,500,00 270-2700-6310 Maint contracts-Office equipment 1,000,00 270-2700-63610 Repair & maint-Vehicles 3,000,00 270-2700-63550 Rental expense 3,000,00 270-2700-65550 Rental expense 3,000,00 270-2700-65550 Rental expense 3,000,00 270-2700-65550 Rental expense 3,000,00 270-2700-65550 Rental expense 3,700,00 270-2700-65550 Rental expense 2,700,00	States Attorney Title IV-D Grant (Renewal)	States Attorney Title IV-D Grant (Renewal)	-D Grant (Renewal)	
FICA IMRF Worker's Comp Unemployment Health and Life Insurance Office supplies Office supplies other-Small equipment Postage Printing & binding Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone Trelephone		270-2700-60100	Payroll Full time	432,166.93
Worker's Comp Worker's Comp Unemployment Health and Life Insurance Office supplies Office supplies other-Small equipment Postage Printing & binding Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone Telephone		270-2700-60600	FICA	33,060.77
Worker's Comp Unemployment Health and Life Insurance Office supplies Office su		270-2700-60610	IMRF	50,820.55
Unemployment Health and Life Insurance Office supplies Office supplies Office supplies other-Small equipment Postage Printing & binding HOA Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Repair & maint-Vehicles Telephone Telephone		270-2700-60620	Worker's Comp	8,965.87
Health and Life Insurance Office supplies Office supplies other-Small equipment Postage Printing & binding Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone Telephone		270-2700-60630	Unemployment	2,316.60
Office supplies Office supplies other-Small equipment Postage Printing & binding 1 Travel-Fuel Maint contacts-Office equipment Reptal expense Telephone Telephone		270-2700-60650	Health and Life Insurance	160,240.32
Office supplies other-Small equipment Postage Printing & binding 4 Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone		270-2700-61000	Office supplies	2,129.00
Postage Printing & binding Printing & binding Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone Telephone		270-2700-61000-01	Office supplies other-Small equipment	5,000.00
Printing & binding Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone		270-2700-61010	Postage	3,200.00
Travel-Fuel Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone		270-2700-61030	Printing & binding	1,500.00
Maint contracts-Office equipment Repair & maint-Vehicles Rental expense Telephone 77		270-2700-62100-04	Travel-Fuel	3,480.00
Repair & maint-Vehicles Rental expense Telephone 77		270-2700-63610	Maint contracts-Office equipment	1,000.00
Rental expense Telephone 71		270-2700-63770	Repair & maint-Vehicles	3,000.00
Telephone 71		270-2700-65050	Rental expense	3,920.00
712,500.0		270-2700-65150	Telephone	1,700.00
				712,500.04
Approval St. Clair County Auditor: Config. 100 (2012)	Approval County Administrator			

2018 Transfers					
		FROM:			·OL
General Fund					5
100-1005-95200	Grant Match	(15 422 24)	General Fund		
100-1015-61200-01	Vehicle supplies unleaded fuel	(34 757 84)	100-1001-60300	Payroll Escrow	150,000.00
100-1015-61900-02	Small capital purchase-furniture	(20.429.03)	00000-0101-001	Health & Life Insurance	555,891.49
100-1015-61900-07	Small capital purchase-mach & equip	(10.000.00)			705,891.49
100-1015-63610	Maint contracts-office equipment	(19.246.04)			
100-1015-81000-07	Major capital purchase mach & equip	(12,755,44)			
100-1016-60100	Payroll Full time-Data Process	(18.051.99)			
100-1021-60100	Payroll Full time-Zoning	(65,400,64)			
100-1030-60100	Payroll Full time-Animal Control	(10.777.08)			
100-1035-68510-05	Program expense-Disptaching	(269.505.00)			
100-1045-60100	Payroll Full time-Assessor	(27,614.79)			
100-1055-60100	Payroll Full time-Recorder	(21,561,38)			
100-1066-81000-04	Major capital purchase software	(45.000.00)			
100-1075-60100	Payroll Full time-State Atty	(50.069.23)			
100-1080-60100	Payroll Full time-Circuit Clerk	(60.468.65)			
100-1088-68510	Program expense -Probation	(24.831.14)			
		(705,891,49)			
1-1		Control			
וסת			Tort		
150-1500-61400	Program Supplies	(17,897.89)	150-1500-60650	Health & Life Incurrence	
					17,897.89
Highway Fund					
200-2000-63030-01	Engineering Design	100 100 0001	Highway Fund		
	1950 9	(199,204.03)	200-2000-60650	Health & Life Insurance	199,204.03
Recorder of Deeds					
217-2170-61000	Office Supplies	(75 073 47)	Recorder of Deeds		
		(1)	05000-0717-717	Health & Life Insurance	15,023.47
Metro-East Park & Recr	reation				
221-2211-68510	Program expense		Metro-East Park & Recreation	eation	
	Personal cybellog	(26,721.28)	221-2211-60650	Health & Life Insurance	26,721.28
Veterans Assistance					
225-2250-62100-01	Travel mileage reimburgement	100 000 0)	Veterans Assistance		
	The library of the li	(5,592.45)	225-2250-60650	Health & Life Insurance	5,592.45
Emergency Telephone					
253-2530-63720	Repair & maintenance-vehicles	150 140 40)	Emergency Telephone		
	Calculation of the second of t	(24,941.07)	253-2530-60650	Health & Life Incurrence	

Health & Life insurance 15,113.04 Health & Life insurance 45,198.49
Other professional services 2,250.00
14.715.67
1 041 84
Maintenance contracts-software 5,000,00
Major capital purcahses software 45,000.00
71,359.41
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